



Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AY
Telephone 01752 823128 Email theclerkmillbrook@btconnect.com

AGENDA FOR THE PARISH COUNCIL MEETING TO BE HELD ON TUESDAY, 21ST NOVEMBER 2017 AT 7.30PM AT THE VILLAGE HALL BALCONY ROOM.

1) COUNTY COUNCILLOR & PUBLIC FORUM

2) APOLOGIES OF ABSENCE

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting under Section 85(1) of the Local Government Act 1972; the members present must decide whether the reason(s) for a member's absence shall be accepted.

3) DECLARATION OF INTEREST, GIFTS & DISPENSATIONS IF REQUIRED

Under Section 31 of the Localism Act 2011 S31 (4), a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest.

4) APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A) MEETING OF THE FULL COUNCIL
- B) MEETINGS OF THE STAFFING COMMITTEE - 06/07/17, 16/08/17, 30/08/17, 18/09/17, 21/09/17

5) MATTERS ARISING FROM THE MINUTES & REVIEW OF ACTIONS

- A) DOES THE COUNCIL APPROVE EXCLUSIVE USE OF THE TANYARD ON SUNDAY AFTERNOONS BETWEEN 22/07/18 - 02/09/18, TO HOLD CONCERTS?
- B) RAME & TORPOINT YOUTH PROJECT - UPDATE FROM CLLR TAYLOR

6) REPORT FROM THE CHAIR OF MPC TRAFFIC & TRANSPORT WORKING GROUP

7) FINANCE

- A) APPROVAL & PAYMENT OF BILLS AS PRESENTED AT THE MEETING (APPENDIX 6A)
- B) MONTHLY BUDGET (APPENDIX 6B)
- C) DOES THE COUNCIL APPROVE THE FINANCE COMMITTEES' RECOMMENDED CHANGES TO MPC'S STANDING ORDERS AND FINANCIAL REGULATIONS?
- D) DOES THE COUNCIL APPROVE THE CLERK'S QUOTE FOR NEW OFFICE EQUIPMENT?
- E) REPORT AND RECOMMENDATIONS FROM STAFFING & FINANCE COMMITTEES

8) POLICIES & PROCEDURES

- A) ADOPTION OF STAFFING COMMITTEE TERMS OF REFERENCE
- B) ADOPTION OF MILLBROOK PARISH COUNCIL'S REVISED COMPLAINTS POLICY
- C) ADOPTION OF TRAFFIC & TRANSPORT ADVISORY COMMITTEE'S TERMS OF REFERENCE
- D) APPROVAL OF AMENDED EQUAL OPPORTUNITIES POLICY (STANDING ORDER 81)

9) CAPITAL & MAINTENANCE

- A) DOES THE COUNCIL APPROVE THE PURCHASE OF A LITTER TROLLEY FOR USE BY THE CARETAKER?

10) DOES THE COUNCIL AGREE TO THE DISPLAY OF AUTISM AWARENESS PLAQUES IN THE PUBLIC CONVENIENCES?



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- 11) DOES THE COUNCIL WISH TO APPOINT A REPRESENTATIVE TO THE RAME PENINSULA PUBLIC TRANSPORT USERS GROUP?**
- 12) DOES THE COUNCIL WISH TO CONTINUE THE DOG WARDEN SLA THAT WAS TRIALLED IN CONJUNCTION WITH SHEVIOCK & MAKER WITH RAME PARISH COUNCILS?**
- 13) DOES THE COUNCIL APPROVE THE QUOTE FOR REMEDIAL WORK TO BE CARRIED OUT ON TREES IDENTIFIED TO BE PRIORITIES?**
- 14) DOES THE COUNCIL WISH TO CONSIDER TAKING ANY ACTION REGARDING THE POSSIBLE CLOSURE OF MILLBROOK POST OFFICE?**
- 15) DOES THE COUNCIL WISH TO CONSIDER TAKING ANY ACTION REGARDING THE POSSIBLE SALE OF THE MILLBROOK BRANCH SURGERY BUILDING AT GREENLAND?**
- 16) DOES THE COUNCIL AGREE TO A TRAINING DATE IN JANUARY 2018?**