



Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AY
Telephone 01752 823128 Email theclerkmillbrook@btconnect.com

MILLBROOK PARISH COUNCIL TRAFFIC AND TRANSPORT ADVISORY COMMITTEE TERMS OF REFERENCE

The Advisory Committee is not delegated any authority under S.102(4) of the 1972 Act.

1. MEMBERS

- 1.1 Membership shall comprise of seven members including the Chair and Vice Chair of the Parish Council who are ex-officio and have voting rights.
- 1.2 Membership of the Advisory Committee is established at the annual meeting of the Council. The Advisory Committee shall elect a Chair for each civic year.
- 1.3 Co-opted members may join the Advisory Committee during the year if authorised by the Council.
- 1.4 Three members of the Advisory Committee shall constitute a quorum for meetings.

2. FREQUENCY OF MEETINGS

- 2.1 One meeting to be held each year to review all policies that relate to the Advisory Committee.
- 2.2 Additional meetings to be convened when necessary to deal with the production of a list of priorities to be submitted to the full Council for consideration, which may mean inclusion in any TRO proposed for Millbrook Parish or the wider Rame area. Also to discuss any issue arising as decided by the Chair, 2 Councillors or the Advisory Committee.

3. DELEGATED POWERS

- 3.1 The Advisory Committee is tasked with considering changes to the highway and pedestrian infrastructure with a view to including in a TRO.
- 3.2 The Advisory Committee will consider all issues raised by residents with regard to Transport and Traffic, in all areas.