



Millbrook Parish Council

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MILLBROOK ANNUAL PARISH COUNCIL MEETING | 20:00 ON TUESDAY 15TH MAY 2018

PRESENT: Cllrs D. Wood (Chair), S. Lewis (Vice Chair), C. Wilton, B. Taggart, R. Meeson, R. Vincent, S. Woffenden, N. Roberts, J. Gibbens

IN ATTENDANCE: Clerk R. Hamill, 1 member of the public

APOLOGIES: Cllr F. McBain

1. APPOINTMENT OF PARISH COUNCIL POSITIONS, COMMITTEES & WORKING GROUPS

a) ELECTION OF CHAIRMAN

It was proposed by Cllr Roberts and seconded by Cllr Gibbens that Cllr Wood be elected as Chairman of the Council. Motion carried with 3 against.

b) ELECTION OF VICE CHAIR

It was proposed by Cllr Wood and seconded by Cllr Gibbens that Cllr Lewis be elected as Vice Chair of the Council. Motion carried with 1 against.

c) APPOINTMENT OF FINANCE COMMITTEE MEMBERS

It was proposed by Cllr Wood and seconded by Cllr Roberts that Cllrs Wood, Lewis, Meeson, Wilton & Roberts be appointed to the Finance Committee. Motion carried with 1 abstention.

d) APPOINTMENT OF STAFFING COMMITTEE MEMBERS

It was proposed by Cllr Wood and seconded by Cllr Wilton that Cllrs Wood, Lewis, Meeson, Wilton & Roberts be appointed to the Staffing Committee. Motion carried unanimously.

e) APPOINTMENT OF PLANNING COMMITTEE MEMBERS

It was proposed by Cllr Wood and seconded by Cllr Wilton that Cllrs Wood, Lewis, Meeson, Wilton, Roberts & McBain be appointed to the Planning Committee. Motion carried unanimously.

f) APPOINTMENT OF TRAFFIC & TRANSPORT WORKING GROUP MEMBERS

It was proposed by Cllr Wood and seconded by Cllr Roberts that Cllrs Wood, Lewis, Meeson, Wilton, Roberts, Woffenden & Vincent be appointed to the Traffic & Transport Working Group. Motion carried unanimously.

g) APPOINTMENT OF VILLAGE HALL COMMITTEE LIAISON

It was proposed by Cllr Wood and seconded by Cllr Wilton that Cllr Roberts be appointed to the position of Village Hall Committee Liaison. Motion carried unanimously.

h) APPOINTMENT OF MLMA LIAISON

It was proposed by Cllr Wood and seconded by Cllr Wilton that Cllr Vincent be appointed to the position of MLMA Liaison. Motion carried unanimously.

2. COUNTY COUNCILLOR REPORT & PUBLIC FORUM

No County Councillor Report. No comments from the Public Forum.

3. APOLOGIES FOR ABSENCE

Cllr F. McBain The council unanimously accepted the absent councillor's reasons for their absence.

4. DECLARATION OF INTERESTS, GIFTS & DISPENSATIONS IF REQUIRED

None declared.

5. APPROVAL OF MINUTES OF PREVIOUS MINUTES

a) MEETING OF THE PLANNING COMMITTEE – 17/04/2018 & 08/05/2018

Cllr Roberts highlighted that the Planning Committee had already approved the minutes of the meeting held on 17/04/18. Approval of the minutes of the meeting held on 08/05/18 deferred until the next Planning Committee meeting.

b) MEETING OF THE FULL COUNCIL – 17/04/2018

It was proposed by Cllr Roberts and seconded by Cllr Wood that the minutes were a true and accurate record. Motion carried by all members present at the meeting.

6. MATTERS ARISING FROM THE MINUTES & REVIEW OF ACTIONS

a) GDPR UPDATE

Cllr Roberts gave an update on the situation regarding GDPR, including the new regulations the council must abide by in relation to personal data.

b) DOES THE COUNCIL WISH TO APPOINT A GDPR COMMITTEE?

It was proposed by Cllr Wood and seconded by Cllr Wilton that the matter be deferred for 6 months. Motioned carried unanimously.

c) REVIEW OF ACTIONS

Cllr Taggart wished to review matters and actions that had been agreed previously.

The Potential Cordoning of Land on Radford Lane

The Clerk advised that the query had been sent to the planning department at Cornwall Council, but as yet a definitive answer had not yet been received. The Clerk agreed to chase a response at Cllr Taggart's request.

Closure of the Public Toilets

It was queried how long the gents toilets were closed for as a result of a problem with the urinals. The Clerk advised that it was approximately 2 weeks.

Repainting of the Public Toilets

Cllr Taggart asked if we had an estimated timeframe for the work to be completed. The Clerk advised that he was seeking quotes for the paint & equipment required to complete the work with no current estimate on timings.

Lake Inspection

Cllr Taggart asked if any progress had been made in relation to the council taking on responsibility for Lake Inspection internally. The Clerk advised that no progress had yet been made.

There was a consensus that moving forward all outstanding actions be included under 'Matters Arising' on the agenda.

7. FINANCE

a) DOES THE COUNCIL AGREE TO FUND THE COMPUTER CENTRE AT THE RAME CENTRE?

The council discussed the matter at length. Cllr Lewis declared a non-pecuniary interest in the matter. It was proposed by Cllr Wood and seconded by Cllr Meeson that the matter be deferred to the June meeting. Motion carried unanimously.

b) DOES THE COUNCIL AGREE TO FUND THE TORPOINT & RAME YOUTH PROJECT?

It was proposed by Cllr Roberts and seconded by Cllr Wilton that the council does agree to fund the Torpoint & Rame Youth Project. Motion carried unanimously.

c) APPROVAL & PAYMENT OF BILLS AS PRESENTED AT THE MEETING (APPENDIX A)

It was proposed by Cllr Wilton and seconded by Cllr Lewis that the council pay the bills as presented. Motion carried unanimously.

d) MONTHLY BUDGET (APPENDIX B)

The council took note of its current financial position.

8. DOES THE COUNCIL APPROVE OF THE PROPOSED RAME CLUSTER PARKING SLA?

The Chair summarised the details of the SLA. It was proposed by Cllr Roberts and seconded by Cllr Wilton that the council agrees to the proposed SLA. Motion carried unanimously.

There being no other business, the Chairman closed the meeting at 20:50.