



Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AX
Telephone 01752 823128 Email theClerk@millbrook-pc.gov.uk

MILLBROOK PARISH COUNCIL MEETING | 19:30 ON TUESDAY 16TH OCTOBER 2018

PRESENT: Cllrs S. Lewis (Chair), B. Taggart, R. Meeson, C. Wilton, S. Woffenden, N. Roberts

IN ATTENDANCE: Clerk R. Hamill, County Councillor G. Trubody, 3 members of the public

52) COUNTY COUNCILLOR REPORT & PUBLIC FORUM

Trawler Trash Mural

2 members of the public were present to show their support for the matter to be discussed under item 60 – display of the 'Trawler Trash' mural in the Tanyard. A member of Rame Peninsula Beach Care (RPBC) detailed how the mural had come about and why the RPBC felt that the Tanyard would be an appropriate location for it. There was a consensus that, if the Council resolved to display the mural in the Tanyard, it would be best placed to the right of the pergola on the back wall. The RPBC representative stated that they would install and maintain the mural, as well as cover any costs. For further information about the Trawler Trash mural, visit: <https://lizfranklin-art.weebly.com/trawler-trash.html>.

Mr R Bews – Various Matters

Mr Bews first wished to bring to the attention of the Council a petition that had been signed by 50 parents of children who attend Millbrook Primary School. The petition was in response to a discussion that had taken place under item 51 of the September meeting of Millbrook Parish Council – the placement of a red walkway across New Road between Clinton Terrace and the Tractor Park. Signatories of the petition stated that they would strongly object to such a crossing as *“without something very much more substantial I am sure this would give our children an entirely false sense of security”*. The Chair advised Mr Bews that since September's meeting the Traffic & Transport Working Group (TTWG) had reconsidered this area and on the advice of Cornwall Council Highways Department (CCHD) would not recommend a red walkway for the same reason set out in the petition.

Mr Bews then, again referring to item 51 of the previous meeting of the Council, stated that as the Council had resolved to commission a topographical survey of the Tanyard area, it was considering some structural changes to the Tanyard, without having held any form of consultation. The Chair advised Mr Bews that the topographical survey was a pre-requisite to any further design work or investigations into how the issue of traffic congestion could be alleviated and that it did not mean that the Council was only looking to resolve the issue through structural changes. Cllr Roberts added that the TTWG had been advised by CCHD that without the topographical survey, it would not have enough detailed information to be able to put forward *any* proposals to resolve the issue. Cllr Wilton added that no one on the TTWG was an expert in highways infrastructure or design and that the group felt it prudent to act on the advice of experts. He then addressed the contentiousness of the matter, stating that the Council is fully aware of it, but that it had to do something otherwise the bus service could be at risk. The Chair summarised by stating that at this stage the Council has not agreed any plans, but that the topographical survey will take it one step closer to coming up with a solution.

Mr Bews then stated that having had a look at the bottom of Blindwell Hill (an area that is being looked at by the TTWG with the goal of improving pedestrian safety, especially that of school children), in his opinion the best solution would be to reinstate a 'walking bus'. The Chair responded by stating that whilst that may be the case, that is not something under the jurisdiction of the Council. Cllr Woffenden described the current recommendation from the TTWG, stating that it was looking to extend and widen the pavement at the top of Fore Street to improve pedestrian visibility. The Chair added that a consideration being taken into account is the minimum width of highway required to allow for vehicles such as refuse lorries and fire engines to be able to negotiate the junction.

County Councillor Report

Cllr Trubody shared an update that had come out of the Community Network Panel meeting – he announced that the Rame Peninsula Cluster Group's bid to fund a joint Traffic Regulation Order (TRO) from Cornwall Council's Highways Scheme had been successful. An amount of £7,500.00 had now been ringfenced for the peninsula-wide



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TRO. However, he added that any works at the Tanyard [if required] may need to be omitted from the joint TRO due to the timeframe in which he hoped the rest of the works would commence. This would mean that Millbrook Parish Council would be required to fund a separate TRO if the solution at the Tanyard required it.

About the Tanyard, Cllr Trubody clarified that should the Council be minded to commission designs from Cormac, the topographical survey would enable them to provide a range of solutions. He added that he didn't believe a solution had ever been designed for the Tanyard area that incorporated details such as the tracking of HGVs and buses as they negotiated the corner, which is what the Council is now working towards.

Next, Cllr Trubody stated that following a walkaround he'd had with Cornwall Housing, he was advised that they were planning to address various areas around their properties that had become overgrown. Also, he made the Council aware of a potential, future challenge regarding the provision of social housing in Millbrook. He stated that he was surprised to learn just how many properties were now privately owned because of the Right to Buy Scheme. He warned that whilst the number of social housing properties was declining, the need for them was not.

53) APOLOGIES FOR ABSENCE

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

Cllrs Wood, Vincent & Polák The Council unanimously accepted the absent Councillors' reasons for their absence.

54) DECLARATION OF INTERESTS, GIFTS & DISPENSATIONS IF REQUIRED

Under Section 31 of the Localism Act 2011 S31 (4), a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest.

Cllr Taggart declared a pecuniary interest in item 57A.

55) APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A) MEETING OF THE FULL COUNCIL 18/09/18

It was proposed by Cllr Lewis and seconded by Cllr Woffenden that the minutes were a true and accurate record. Motion carried unanimously by all members present at the meeting.

56) MATTERS ARISING FROM THE MINUTES & REVIEW OF ACTIONS

A) WEST STREET CAR PARK DIRECTIONAL SIGNS

Awaiting local contractor completing works.

B) DEVOLVEMENT OF WEST STREET PLAY PARK AREA

No update.

C) FENCING FOR RECENTLY PLANTED SHRUBS BY THE LAKE

No update.

D) PARTIAL DRAINING OF THE LAKE DURING PEAK BIRD MIGRATION

Awaiting response from the Environment Agency.

E) PROACTIVE MANAGEMENT OF NEW ROAD LAKE EDGE

Scheduled cuts to be added to new grass cutting contract or the caretaker's schedule.

F) OPENING & CLOSING OF PUBLIC TOILETS

Parishioner now opening and closing the toilets daily on a voluntary basis.

G) CLEANING OF THE PUBLIC TOILETS

Tender received from Cormac considered too expensive. Staffing Committee to discuss hiring someone for the role at their next meeting.



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H) GENTS' WC FLUSH

Conversion of the flushing system from electrical to manual has been completed. Work inspected by the Chairman and the gents' public toilets are now open again.

I) LEAK IN THE PUBLIC DISABLED TOILET

The hand wash dryer in the disabled toilet has developed a serious leak. Awaiting response and quote from Cormac who have, in the past, serviced the units.

J) RADAR LOCK FOR THE PUBLIC DISABLED TOILET DOOR

Awaiting quote from local locksmith.

K) CLEANING OF THE WAR MEMORIAL

Caretaker weeded the area 10/10/18 and has been tasked with cleaning the War Memorial ahead of the WWI ceremonies taking place in November.

L) CENTENARY OF WORLD WAR I

A parishioner who makes artificial flowers from recycled cans has produced 61 poppies – 1 for each of the fallen men – and has displayed them on the front of the pergola in the Tanyard.

M) PLAY PARK INSPECTIONS

Next training date in Exeter is 21/11/18 – not yet booked. Clerk & Deputy Clerk are both keen to undertake the training.

N) NEW BIN FOR THE TRACTOR PARK

Biffa confirmed that if the Council were to remove 1 of the 2 bins outside the park and replace it with the proposed new bin inside the park, there would be no additional cost for collection. Next steps are to confirm to the parishioner that the Council gratefully accepts their offer and to arrange installation.

O) AIR CONDITIONING UNIT FOR THE COUNCIL OFFICE

Village Hall Committee Chair seeking quotes to drill out a hole in the office to provide an external vent for the air conditioning unit.

P) MEMORIAL BENCH FOR THE GRAVEYARD

Confirmed to the parishioner that the Council agreed to their request, subject to location being agreed. Awaiting confirmation of where they propose the bench would be placed.

Q) BUSINESS CARDS

No update.

R) TOPOGRAPHICAL SURVEY OF THE TANYARD

Letter of authorisation sent to Cormac. Awaiting completion of works.

57) FINANCE

A) APPROVAL & PAYMENT OF BILLS AS PRESENTED AT THE MEETING (APPENDIX A)

Cllr Taggart left the room at 20:16.

It was proposed by Cllr Wilton and seconded by Cllr Lewis that the bills be paid as listed. Motion carried unanimously.

Cllr Taggart returned to the room at 20:18.

B) MONTHLY BUDGET (APPENDIX B)

The Clerk updated the Council on its financial position at the midway point of the financial year. Following discussion amongst Councillors, the Clerk was requested to add professional asset valuation to November's meeting of the full Council. Financial position noted. The Clerk informed the Council that the switch to NatWest was now complete.

58) DOES THE COUNCIL WISH TO MAKE A DONATION TO THE METHODIST CHURCH, WHICH IS HOLDING AN AFTERNOON TEA FOR DIGNATORIES FOLLOWING THE REMEMBRANCE SUNDAY SERVICE?



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It was proposed by Cllr Wilton and seconded by Cllr Roberts that the Council donates £50.00 to the Methodist Church for refreshments following the Remembrance Sunday Service with the proviso that they are available to everyone in attendance. Motion carried with 1 abstention.

59) DOES THE COUNCIL AGREE TO REPAIR OR REPLACE THE NOTICEBOARD AT INSWORKE?

It was proposed by Cllr Wilton and seconded by Cllr Woffenden that the Council spend up to £250 to have the notice board repaired, but if the repair cost exceeds that amount or the noticeboard is irreparable, the matter be brought back before the Council at November's meeting. Motion carried unanimously.

60) DOES THE COUNCIL AGREE TO PERMENANTLY DISPLAY THE 'TRAWLER TRASH' MURAL IN THE TANYARD?

It was proposed by Cllr Roberts and seconded by Cllr Taggart that the Council agrees to Rame Peninsula Beach Care (RPBC) displaying the 'Trawler Trash' mural in the Tanyard, on the condition that the RPBC installs and maintains it. Motion carried unanimously.

61) DOES THE COUNCIL AGREE TO PURCHASE A VEHICLE FOR USE BY THE HANDYMAN?

It was proposed by Cllr Wilton and seconded by Cllr Taggart that the Council does not purchase a vehicle for use by the handyman. Motion carried unanimously.

62) TRAFFIC & TRANSPORT

A) DOES THE COUNCIL AGREE TO PURCHASE SIGNS FOR THE TANYARD TO DETER PARKING ON THE DOUBLE YELLOW LINES ON THE CORNER?

It was proposed by Cllr Woffenden and seconded by Cllr Roberts that the Council agrees to purchase a sign for display on the Tanyard corner to deter parking on the double yellow lines. Motion carried with 1 against.

B) DOES THE COUNCIL AGREE TO FUND AN EXPERIMENTAL TRAFFIC ORDER THAT WILL MAKE IT ILLEGAL FOR LOADING VEHICLES & BLUE BADGE HOLDERS TO PARK ON THE DOUBLE YELLOW LINES AT THE TANYARD CORNER?

Due to the temporary nature of the Experimental Traffic Order and estimated costs of £3.5k - £4k, it was proposed by Cllr Wilton and seconded by Cllr Meeson that the Council does not agree to fund it. Motion carried with 1 abstention.

63) DOES THE COUNCIL AGREE TO PURCHASE AND INSTALL A BARBECUE PAVING SLAB BY THE PICNIC BENCH OPPOSITE THE LIME KILN?

It was proposed by Cllr Woffenden and seconded by Cllr Lewis that the Council agrees to purchase and install a barbecue paving slab. Motion carried unanimously.

There being no other business, the Chair closed the meeting at 21:02.

Mr R. Hamill

Clerk to Millbrook Parish Council